



भारतीय प्रौद्योगिकी संस्थान दिल्ली
Indian Institute of Technology Delhi
Hauz Khas, New Delhi – 110 016. Website : www.iitd.ac.in

Advt. No. E-II/09/2024(W) Dated April 23, 2024

Applications are invited from Retired/ Retiring Govt. Officials at the level of Section Officer/ Assistant Account Officer or equivalent from Govt. of India, CGHS or other Autonomous Bodies under the Central Government, for engaging **01 Consultant for Health Unit, IIT Delhi**. The engagement will be purely on contract basis initially for a period of 01 year which can be extended subject to requirement and after review of satisfactory work performance based on functional need, at a consolidated remuneration as per details given below:

Engagement position	Consolidated Remuneration	Eligibility, Essential Qualification & Experience	Age Limit
Consultant (01)	As per the prescribed guidelines mentioned in Office Memorandum of Government of India, Ministry of Finance, Department of Expenditure vide F.No.3-25/2020-E.IIIA dated 09.12.2020.	<u>Eligibility:</u> Retired/ Retiring Govt. Officials at the level of Section Officer/ Assistant Account Officer or equivalent from Govt. of India, CGHS or other Autonomous Bodies under the Central Government. <u>Qualification:</u> Graduate (in any discipline) <u>Experience:</u> Having experience of medical bill reimbursement including processing of payments for a period of 05 years or more.	Not above 62 years However, a person who is already working/ worked in any Government office (after retirement) in similar jobs, can be considered as a special case (if no person in the 62 age bracket is available).

NOTE:

1. Please note that this is purely a temporary engagement and appearance in the Interview and selection, thereafter, does not entitle for any claim what-so-ever for permanency on the regular establishment of IIT Delhi.
2. Immediate joinee will be preferred.
3. (a) Candidates are required to submit the prescribed application form affixed with recent passport size photograph duly filled by him/her. The specimen of "Application Form" is available on the Website of IIT Delhi <www.iitd.ac.in> (Please see link Jobs@IITDelhi, under the heading Non-Academic). The prescribed filled in application form alongwith self-attested copies of documents supporting Educational Qualification and Experience in PDF format should be mailed at e2recruit@admin.iitd.ac.in by **09.05.2024 (Thursday)**. There is no need to submit hard copy through Post/Courier.
(b) The application form should contain detailed information regarding Educational Qualification indicating percentage of Marks/Division obtained in each examination and details of work experience. The incomplete application form will be summarily rejected.
(c) **Applications received within the due date will be shortlisted by a Committee and only the shortlisted candidates will be considered for Interview.**

Contd...2...

- (d) The date of Interview will be intimated separately through e-mail to shortlisted candidates only.
4. Candidates must produce the original certificates/documents in support of Educational Qualification (both Academic/ Professional) and also work experience at the time of Written Test/ Interview/Joining, if selected.
 5. If any information is found false/incorrect at any stage, the candidature/appointment is liable to be cancelled.

Rectt. Cell (Estt.-2)
IIT Delhi